



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Facility Usage Request Form

Name: _____ Address: _____

Phone: _____ Email: _____

Date of Event: _____ Time of Event 5-7PM

- Parties will be held from 5-7pm on Sundays.
- Designated pool time 5-6pm (non-negotiable)
- Designated AIP (or Blue Room if need handicap accessible room time 6-7pm (non-negotiable)
- There will be a party manager assigned to each party to ensure the participants understand and follow all the rules.
- **PARTIES MUST BE PAID IN FULL AT LEAST ONE WEEK IN ADVANCE. Price varies depending on the number of guests who are swimming.**
- There is a 48-hour notice of cancellation to a receive full refund (non-negotiable).

Party Manager Use Only:

- Expected Number Attending Party: _____
- Expected Number of Guests swimming? This number needs to be **accurate**, as we will staff lifeguards based on the number of swimmers, they give us. No more than this number of people will be able to swim at any one time, or we will be over ratio with lifeguards to swimmers. _____
- Number of Chairs: _____ Number of Tables: _____ Needed in the party room.
- Communicate the party information to Jeff Snider, so he can make sure the room has adequate tables and chairs and that he has appropriate custodians scheduled to work. _____
- Communicate the party information to Alicia Richmond, so she can make sure she had adequate lifeguards scheduled to work the party. _____
- **Very Important: Can all guests navigate steps? If yes, reserve the AIP party room. If not, check the Blue Room availability.**
- Other Equipment Needed: _____
- Party Fee paid in FULL \$ _____ Date paid _____ Date processed _____
- After the full party fee has been paid, have JR add it to the building schedule. _____

Location	Price
Pool (5-6pm)	\$150 (1-25 guests swimming) 1 lifeguard \$165 (25-50 guests swimming) 2 lifeguards \$180 (50-75 guests swimming) 3 lifeguards
AIP Room (6-7pm)	\$50

Party Manager _____

Date _____



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Parkersburg YMCA - POOL RULES

- No person may use the pool unless the lifeguard(s) are on duty.
- Admission to the pool may be denied for any of the following reasons: Open sores, wounds, skin infections, and nasal or ear discharges.
- 3 Whistles = Everyone must clear the pool.
- Patrons must WALK in pool area.
- Diving is permitted only in the deep end. Please note signs around pool edges, stay of diving block.
- Running, pushing, causing undue disturbance, or any conduct that may endanger the welfare of self or other patrons is prohibited.
- Children under 5 years of age or non-swimmers must be supervised by an adult who is in the water and remains within arm's reach of the child. If unable to pass a swim test, the patron must stay in the area of water that is not above their shoulders.
- Flotation devices will be permitted in shallow water. An adult must be within arm's reach of a child using a flotation device. Flotation devices such as inner-tubes and arm floats are not permitted.
- Proper swimming attire must be worn. T-Shirts are discouraged and will be allowed at the Aquatics Coordinator's discretion.
- Infants/Children not toilet trained must wear SWIM diapers under swimsuits. No regular diapers.
- Spitting, blowing of nose into pool or onto deck, improper public displays of affection and profanity is prohibited.
- Inflatable beach balls or sponge balls are allowed in the pool during uncrowded conditions.
- All injuries occurring within the pool area must be reported to the lifeguard on duty immediately.
- YMCA of Parkersburg assumes no liability for the loss or theft of member's personal belongings. Items left in the pool area at the end of the day will be taken to lost and found.
- The Aquatics Coordinator or lifeguard may close the pool for any safety or maintenance reason.
- The Aquatics Coordinator or lifeguard on duty has the authority to enforce these rules and may remove any person who violates the rules on a consistent basis.
- Socializing with or distracting the lifeguard is prohibited.
- ALL pool rules must be followed. Pool rules do not change for parties.
- The Lifeguard reserves the right to keep non-swimmers from swimming past a certain point.
- The Lifeguard reserves the right to administer a swim test.
- No taping or hanging decorations on ceiling or walls of the pool or party room. Hanging is only permitted in the party room on designated cork strips.

I, _____, have read follow the rules listed above and agree to be responsible for ensuring my entire party adheres to these rules.

Signature: _____

Date: _____